

## Appendix 3 - Summary of Follow-up Activity

\*\*The table below seeks to demonstrate and track recommendations from original implementation dates through to implementation. Where the actions overdue does not match the original agreed actions, this is due to revised dates not having yet been reached, or actions being cleared once in the 'overdue' column.

Completed Follow-up Activity				Follow-up Outcomes										
Audit/Area	Agreed Actions			Follow Up Status	Implemented within original timescales			Implemented within revised timescales			Actions Overdue			Comments
	H	M	L		H	M	L	H	M	L	H	M	L	
Property Valuations	-	5	2	Completed	-	0	0	-	0	0	-	2	1	Follow-up completed in May 2024; revised due dates of 1 October 2024 and <b>31 December 2024</b> agreed.
Payroll	4	2	-	Completed	1	2	-	0	-	-	2	0	-	One High risk action superseded. Follow-up completed in July 2024; revised due dates of 31 October 2024 agreed.
Licensing	1	3	-	Completed	0	1	-	0	0	-	1	0	-	Follow-up completed in July 2024; revised due dates of 31 October 2024 and <b>1 January 2025</b> agreed.
NEG2 Overpayment	1	2	-	Completed	1	2	-	-	-	-	-	-	-	Follow-up completed in May 2024.
IG Data Breaches	-	-	4	Completed	-	-	4	-	-	-	-	-	-	Follow-up completed in May 2024.
Pension Fund	-	3	-	Completed	-	3	-	-	-	-	-	-	-	Follow-up completed in September 2024.
Planning Enforcement	-	4	-	Completed	-	4	-	-	-	-	-	-	-	Follow-up completed in September 2024.

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Planned Follow-up Activity				Follow Up Status	Date of last action due	Date Follow Up Started
Audit/Area	Agreed Actions					
	H	M	L			
Digital Strategy	0	2	3	Review in Progress	30 November 2023	6 February 2024
Website	10	3	2	Review in Progress	30 June 2023	28 November 2023
Private Sector Property Licensing (HMO)	0	2	11	Review in Progress	31 January 2024	20 February 2024
NRPF and Intentionally Homeless	0	1	2	Review in Progress	30 November 2023	8 March 2024
TMO - Kilburn	20	5	0	Review in Progress	31 August 2024	16 July 2024
TMO - Watling Gardens	31	0	0	Review in Progress	31 March 2024	8 May 2024
Housing Compliance FRAs	11	7	0	Review in Progress	30 June 2024	3 July 2024
ASC Supported Living	9	5	3	Review in Progress	1 May 2024	11 June 2024
ITDR	2	13	0	Review in Progress	8 July 2024	10 July 2024
Cyber 3rd Party Risk	8	14	0	Review in Progress	20 December 2024	Auditees sent through evidence of implementation
FWH/i4B Billing Arrangements	5	3	0	Review in Progress	31 July 2024	1 August 2024
IT Application Review – NEC Revenues and Benefits	0	5	4	Review in Progress	31 July 2024	31 July 2024
Brent Music Service	2	2	0	Review in Progress	30 September 2024	1 October 2024
True Compliance	6	2	0	Review in Progress	1 October 2024	7 October 2024

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<b>Financial Planning – DSG High Needs Block</b>	1	3	1	<i>Review Not Yet Commenced</i>	30 September 2024	Follow-up to commence in Q3
<b>Accounts Payable</b>	1	3	1	<i>Review Not Yet Commenced</i>	31 December 2024	Target implementation dates not yet passed. Follow-up to commence in Q4
<b>Accounts Receivable</b>	0	5	1	<i>Review Not Yet Commenced</i>	31 December 2024	Target implementation dates not yet passed. Follow-up to commence in Q4
<b>Parks/Open Spaces - Invoicing</b>	6	2	0	<i>Review Not Yet Commenced</i>	31 March 2025	Target implementation dates not yet passed. Follow-up to commence in 2025/26
<b>Temporary Accommodation</b>	6	11	1	<i>Review Not Yet Commenced</i>	1 March 2025	Target implementation dates not yet passed. Follow-up to commence in 2025/26
<b>S106</b>	0	2	1	<i>Review Not Yet Commenced</i>	1 April 2025	Target implementation dates not yet passed. Follow-up to commence in 2025/26
<b>Public Health Contract Management</b>	0	6	0	<i>Review Not Yet Commenced</i>	31 March 2025	Target implementation dates not yet passed. Follow-up to commence in 2025/26
<b>Direct Payments</b>	7	3	0	<i>Review Not Yet Commenced</i>	28 February 2025	Target implementation dates not yet passed. Follow-up to commence in Q4

### Appendix 3 - Summary of Follow-up Activity

Planned Follow-up Activity	Status	Actions Agreed			Latest Action Due Date	Date Follow Up Started
		H	M	L		
◆ Digital Strategy	Review in Progress	0	2	3	30 November 2023	6 February 2024
◆ Website	Review in Progress	10	3	2	30 June 2023	28 November 2023
◆ Private Sector Property Licensing (HMO)	Review in Progress	0	2	11	31 January 2024	20 February 2024
◆ NRPF and Intentionally Homeless	Review in Progress	0	1	2	30 November 2023	8 March 2024
◆ TMO - Kilburn	Review in Progress	20	5	0	31 August 2024	16 July 2024
◆ TMO - Watling Gardens	Review in Progress	31	0	0	31 March 2024	8 May 2024
◆ Housing Compliance FRAs	Review in Progress	11	7	0	30 June 2024	3 July 2024
◆ ASC Supported Living	Review in Progress	9	5	3	1 May 2024	11 June 2024
◆ ITDR	Review in Progress	2	13	0	8 July 2024	10 July 2024
◆ Cyber 3rd Party Risk	Review in Progress	8	14	0	20 December 2024	Auditees sent through evidence of implementation
◆ FWH/i4B Billing Arrangements	Review in Progress	5	3	0	31 July 2024	1 August 2024
◆ IT Application Review – NEC Revenues and Benefits	Review in Progress	0	5	4	31 July 2024	31 July 2024
◆ Brent Music Service	Review in Progress	2	2	0	30 September 2024	1 October 2024
◆ True Compliance	Review in Progress	6	2	0	1 October 2024	7 October 2024

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◆ <b>Financial Planning – DSG High Needs Block</b>	<i>Review Not Yet Commenced</i>	1	3	1	30 September 2024	Follow-up to commence in Q3
◆ <b>Accounts Payable</b>	<i>Review Not Yet Commenced</i>	1	3	1	31 December 2024	Target implementation dates not yet passed. Follow-up to commence in Q4
◆ <b>Accounts Receivable</b>	<i>Review Not Yet Commenced</i>	0	5	1	31 December 2024	Target implementation dates not yet passed. Follow-up to commence in Q4
◆ <b>Parks/Open Spaces - Invoicing</b>	<i>Review Not Yet Commenced</i>	6	2	0	31 March 2025	Target implementation dates not yet passed. Follow-up to commence in 2025/26
◆ <b>Temporary Accommodation</b>	<i>Review Not Yet Commenced</i>	6	11	1	1 March 2025	Target implementation dates not yet passed. Follow-up to commence in 2025/26
◆ <b>S106</b>	<i>Review Not Yet Commenced</i>	0	2	1	1 April 2025	Target implementation dates not yet passed. Follow-up to commence in 2025/26
◆ <b>Public Health Contract Management</b>	<i>Review Not Yet Commenced</i>	0	6	0	31 March 2025	Target implementation dates not yet passed. Follow-up to commence in 2025/26
◆ <b>Direct Payments</b>	<i>Review Not Yet Commenced</i>	7	3	0	28 February 2025	Target implementation dates not yet passed. Follow-up to commence in Q4

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